Curriculum Vitae

**Pratima dixit**

**Address:-** Vikas nagar colony barhpur farrukhabad

**Distt.-** Farrukhabad

**Pin Code-** 209625

**Email id**- [pratimadixit888@gmail.com](mailto:pratimadixit888@gmail.com)

**Mobile No:** 7275906608, 8318092594

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| **CAREER OBJECTIVE** |

* To establish myself as a successful professional by executing my skills acquired from my qualification, rich experience by personal approach to a given problem. Application of my talents and skills in the atmosphere with challenging outlook to the desired result.

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| **EDUCATIONAL QUALIFICATION** |

* 10th passed in 2014 from Army Public School Fatehgarh with 9.4 Cgpa.
* 12th passed in 2016 from Army Public School Fatehgarh.
* Bachelor of Journalism in 2019 from Lucknow University
* MJMC in 2021 from Babasaheb Bhimrao Ambedkar University.
* Pursuing Bachelor of Education (B.Ed.) from CSJMU,Kanpur.

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| **EXTRA QUALIFICATION** |

* CCC Certificate with ‘B’ grade.

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| **WORK EXPERIENCE** |

* Currently working as a primary teacher in Gayatri International School, Farrukhabad (209625) since 2 years.
* Worked as a life Skills and personality development training instructor at Gayatri International School.
* Worked as a Public Speaking expert at Planetsparks.

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| **EXPERTISE SUMMARY** |

* Good experience in making videos, PPT’s, Pamphlets, canva designs etc.
* Has the motivation to take independent responsibility as well as ability to contribute and be a productive team member.
* Manage student behavior in the classroom by establishing and enforcing rules and procedures.
* Analytic and versatile thinker, effective developing and implementing creative ideas.

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| **STRENGTH** |

* Hardworking
* Communication Skills
* Determined
* Tech savvy
* Oratory skills
* Honest
* Practical approach
* Result oriented

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| **HOBBIES** |

* Writing
* Reading books
* Exercise & Yoga
* Cooking

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| **EXPERTISE SUMMARY** |

* Ability to develop healthy relationship with students and guide them in developing their skills.
* Good experience in making and editing videos, PPT’s and canva presentations.
* Has the motivation to take independent responsibility as well as ability to contribute and be a productive team member.
* Manage student behavior in the classroom by establishing and enforcing rules and procedures.
* Analytical and versatile thinker, effective in developing and implementing creative ideas.

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| **RESPONSIBILITY HANDLING** |

* Maintaining student’s record as class teacher.
* Writing and helping students in preparing anchoring scripts for the formal and informal events of the school.
* Writing, forming and proof reading all the formal messages, question papers and circulars related to school.
* Proof read the school diary and formal invitations of various programs.
* Worked as a part of school assembly team.
* Good experience in online teaching.
* Handled the planning and execution of mega events in School.
* Was involved in stage coordination and management.
* Working in Anti-Ragging & Discipline Committee.
* Conducted activities according to chapters and moral values.

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| **DECLARATION** |

* I hereby declare that the above information given by me is true to the best of my knowledge and belief.